

# VILLAGE OF EARLVILLE

Regular Monthly Meeting  
Village Hall

February 11, 2014  
7:00 PM

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NOTICE: Pursuant to Article 7 of the Public Officers Law § 104-1, notice of this meeting was given to the media at least seven days in advance and the same posted on the January 14, 2013.

*Tonight's meeting minute notes: All votes by the Village of Earlville Board of Trustees (herein "Board" or "Village Board") 5-0 are to be read as "aye" votes from Village of Earlville Board of Trustees members Corey, Hayes, Moore and Chapman. The "Village Office" is the Village of Earlville Municipal Office located at 8 North Main Street. The "Planning Board" means the Village of Earlville Planning Board.*

Mayor William Excell called the meeting to order at 7:00 p.m. Board members present were Trustees Gerald Hayes, Margaret Corey and Sara Chapman. Trustee Henry Moore was not present. Also present were Village Clerk-Treasurer Kelly Beach, Sherburne Town Councilman Ed Meyers, Diane Bensley from the Fire Company, Peggy Booth from Mang Insurance and 2 residents.

#### Motion #1-2.11.2014

On a motion by Trustee Hayes, seconded by Trustee Chapman, Special Board Meeting Minutes for January 7, 2014 were approved unanimously.

#### Motion #2-2.11.2014

In a motion by Trustee Corey, seconded by Trustee Chapman, Regular Board Meeting Minutes for January 14, 2014 were approved unanimously.

#### Motion #3-2.11.2014

On a motion by Trustee Corey, seconded by Trustee Chapman, Abstract 734 which included General Fund Vouchers totaling the sum of \$39,954.92 was approved unanimously.

#### Motion #4-2.11.2014

On a motion by Trustee Chapman, seconded by Trustee Corey, Abstract 735 which included Water Fund Vouchers totaling \$4,991.28 was approved unanimously.

#### Motion #5-2.11.2014

On a motion by Trustee Chapman, seconded by Trustee Corey, Abstract 736 which included Trust & Agency Fund Vouchers totaling \$11,024.08 was approved unanimously.

#### TOWN COUNCILMAN

Town of Sherburne Councilman Ed Meyer had nothing to report. Excell would like to get a meeting together with surrounding counties and towns to discuss shared services of maintenance of main roads within the Village.

#### TRUSTEE REPORTS

Trustee Chapman has not heard back from the representative regarding a proposal on the cost of wiring for the Municipal Building. Chapman has had no FOIL or Fair Housing requests this month.

Trustee Corey reported that Winterfest is this Saturday. Many activities are planned and they are hoping for good weather.

Trustee Hayes had nothing to report from the Town of Hamilton. Hayes will not be able to attend the Hamilton meeting at 7pm this Thursday. Mayor Excell will try to make it in his place. Hayes had no report from the seniors, but he will be meeting with them on February 12<sup>th</sup> for lunch. At the Opera House, a Kids Art exhibit is ongoing. Hayes attended the February 6<sup>th</sup> Fire Department meeting. A pancake breakfast will be held during Winterfest at the Fire House on Saturday February 15. A recommended donation of \$8.00 will be asked (children under 5 free). The Fire Company will not be giving the Earlville Events Community a donation of \$400 this year.

Three membership applications were received by the Fire Company. Diane Bensley presented the names to the Village Board Members and a brief discussion followed.

#### Motion #6-2.11.2014

On a motion by Hayes, seconded by Corey, following three individuals were approved for membership in the Earlville Fire Department- Andrew Jones, Jeffrey Harter and Joe Cunningham. 4-0.

Mayor Excell reports that there have been complaints against the Codes Enforcer. Van Heusen failed to inform the owner of a building that they had to hire an asbestos specialist to perform an inspection before the material can be transferred to the Madison County Landfill. It was also reported that Van Heusen has been hard to get a hold of, which has detained the resident from finishing work on a burned building. The resident is claiming to be losing rent money due to the hold ups. Excell read the following portion of the Codes report out loud. "I need to put out that when I am not in the office I can be reached on my PERSONAL cell phone. Since this job is not my primary function in life, (I have other jobs and responsibilities), when my number is called I may not answer right away due to these other areas. I have to be given some time to get back to people. As of late there has been someone who calls me, leaves a message, and then calls either the office or the Mayor without giving me time to respond. Now I understand there are a lot of code issues he is dealing with but it gets annoying and 'when they call the office or one of you it looks like I am not doing my job-. There has been 2 occasions related to this caller where I could not answer the phone for a period of time. I need the Board to understand that if someone calls you and says that they can not get a hold of me or that I have not returned their call, first ask when they called me and then explain that if it has been less then 3 (THREE) business days to wait I may be unable to return their call at that time. I have been pretty good about returning calls within the 3 day period so this should not be an issue. If it is an emergency they have to leave a clear message and not just "this is so and so call me at this number". Also there is coming a point where for personal and professional reasons I will be completely off line, meaning my cell phone will be turned off for a minimum 24 hour period maximum 48 hours. For emergency purposes my home phone number will be made available to the clerk for the CLERK ONLY to call me." A detailed discussion followed this reading in which replacing the Codes Enforcement Officer was discussed by all Board Members. Trustee Hayes will be going to Hamilton in the next couple of days and offered to stop in and talk to the Codes Enforcer for the Town and Village of Hamilton. The Board has previously approached him about taking on the Village of Earlville; Hayes will check in with him again.

Excell stated that the bathroom floor in the Village Office is starting to get bad; it is believed to be rotting out from leaky plumbing. Excell would like to talk to the EFL Board members to ask them if the Village Office personnel could use the shared bathroom so that the existing Village Office bathroom could be turned into a locking storage closet. Converting the bathroom in the Village Office would save the Village money since the plumbing could be capped off, the appliances removed and a floor laid over the existing floor, rather than having to rip up the bad floor to replace it and the plumbing. Excel also explained that currently the Village Office did not have any place to safely store large items that needed to be locked up. By converting the small bathroom into a storage closet, it would address both issues at once. Everyone agreed that it was a good idea; Excell will meet with Library Board Members at their next meeting to discuss with them.

#### OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

In new business, Water Fund Budget Amendments and General Fund Adjustments and Amendments were discussed.

Motion #7-2.II.2014

On a motion by Chapman, seconded by Corey, Resolution 32-10 "Approval of General Fund Budget Amendment to Record CHIPS Income and Daniels Donation" stating

*WHEREAS, the Village did receive \$15,818.00 in State Aid-CHIPS funds for reimbursement of road resurfacing and restructuring;*

*WHEREAS, the Village did receive \$5,000 in Donations and Gifts from The Daniels Estate, to be used for Youth and Recreation;*

*NOW, THEREFORE, be it resolved, that the 2013-2014 General Fund is amended as follows:*

- *A3501- State Aid CHIPS income line shall be increased from \$0 to \$15,818.00, a difference of \$15,818.00*
- *A511042- Street Maintenance-CE Street Paving expense line shall be increased from \$0 to \$15,818.00, a difference of \$15,818.00.*
- *A2705- Gifts and Donations income line shall be increase from \$0 to \$5,000. A difference of \$5,000.00*
- *A7310432- Youth Recreation Program – Other expense line shall be increased from \$800 to \$5,800 for a difference of \$5,000.*
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was approved 4-0, unanimously.

Motion #8-2.II.2014

On a motion by Hayes, seconded by Chapman, the following Water Fund budget adjustments were approved unanimously, 4-0.

	Debit	Credit
FX8310472 Redeposited Item		60
FX8310473 Chargeback Item		60
FX83894 - Miscellaneous Water	120	
FX83301.1 Water Purif OT		2000
FX83894 - Miscellaneous Water	2000	
FX83301 Water Purif -PS - Other		2500
FX83894 - Miscellaneous Water	2500	
FX83401.1 Trans & Dist OT		100
FX83894 - Miscellaneous Water	100	
FX90108 State Retirement		3788.96
FX83894 - Miscellaneous Water	3788.96	

Motion #9-2.11.14

On a motion by Chapman, seconded by Cory, the following General Fund budget adjustments were approved unanimously, 4-0:

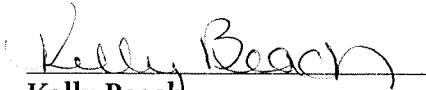
2013-2014 Budget Adjustments  
February 1, 2014

	Debit	Credit
A13624 Tax Adv. & Expense		500
A141011 Clerk Overtime		700
A19904 Contingent Account	3520	
A16201 Building PS		500
A514211 Snow Removal Overtime		1800
A31204 Police Department CE		620
A164041 DPW- Telephone	456.68	
A164042 DPW Cell Phone- Ike	143.32	
A90108 State Retirement		7640
A76204 Adult Recreation CE	1950.15	
A80204 Planning CE	125	
A19904 Contingent Account	5564.85	

There was no public comment.

Trustee Hayes then ended the discussion by a motion to adjourn the Board Meeting at 7:53, seconded by Trustee Corey, and carried 4-0.

“I certify this document is a true and accurate description of the regular board meeting of the governing board of the Village of Earlville February 11, 2013.”

  
Kelly Beach  
Clerk-Treasurer  
Village of Earlville

- Village Seal -

*Resolution 32-10  
Approval of General Fund Budget Amendment to Record CHIPS Income and Daniels Donation*

*Motion made by Board Member*

*During the regular board meeting of the Village Trustees (the "Village") of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 11th day of February 2014,*

*Present: William Excell – Mayor  
Gerald Hayes – Trustee  
Henry Moore – Trustee  
Margaret Corey – Trustee  
Sara Chapman- Trustee  
Kelly Beach – Clerk/Treasurer*

*WHEREAS, the Village of Earlville Clerk-Treasurer strives to reflect as accurately as possible the revenues and expenditures of the 2013-2014 budget, and*

*WHEREAS, Village Law Article 5-520 states that "The board of trustees, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations," and "Moneys... may be provided by transfer from ... unanticipated revenues within a fund";*

*WHEREAS, the Village did receive \$15,818.00 in State Aid-CHIPS funds for reimbursement of road resurfacing and restructuring;*

*WHEREAS, the Village did receive \$5,000 in Donations and Gifts from The Daniels Estate, to be used for Youth and Recreation;*

*NOW, THEREFORE, be it resolved, that the 2013-2014 General Fund is amended as follows:*

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- A511042- Street Maintenance-CE Street Paving expense line shall be increased from \$0 to \$15,818.00, a difference of \$15,818.00.*
- A2705- Gifts and Donations income line shall be increase from \$0 to \$5,000. A difference of \$5,000.*
- A7310432- Youth Recreation Program – Other expense line shall be increased from \$800 to \$5,800 for a difference of \$5,000.*


*Seconded by Board Member*

*The question of adoption of the foregoing resolution was duly put to vote; and upon role call, the vote was as follows:*

<i>William Excell, Mayor</i>	<i>Voted</i>	<i>Yes</i>
<i>Gerald Hayes, Trustee</i>	<i>Voted</i>	<i>Yes</i>
<i>Henry Moore, Trustee</i>	<i>Voted</i>	<i>Yes</i>
<i>Margaret Corey, Trustee</i>	<i>Voted</i>	<i>Yes</i>
<i>Sara Chapman, Trustee</i>	<i>Voted</i>	<i>Yes</i>

*The foregoing resolution was thereupon declared duly adopted, 4-0.*

*I hereby certify that this resolution was adopted on February 11, 2011 and is recorded in the Meeting Minutes of the Village of Earlville Board of Trustees.*

  
*Kelly Beach*  
*Village Clerk-Treasurer*  
*Village of Earlville*

*-Seal-*

2013-2014 Budget Adjustments  
February 1, 2014

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A13624 Tax Adv. & Expense		500
A141011 Clerk Overtime		700
A19904 Contingent Account	3520	
A16201 Building PS		500
A514211 Snow Removal Overtime		1800
A31204 Police Department CE		620
A164041 DPW- Telephone	456.68	
A164042 DPW Cell Phone- lke	143.32	
A90108 State Retirement		7640
A76204 Adult Recreation CE	1950.15	
A80204 Planning CE	125	
A19904 Contingent Account	5564.85	

**To adjust budget**

A3501 State Aid- CHIPS		15818
A51104 Street Main- CE	15818	

**To amend General Fund to reflect funds received for Clark Street work done.**

A2705 - Gifts & Donations		5000
A731042 Yth Recreation Program - Other	5000	

**To Amend General Fund to reflect Daniels Donation for Youth & Equip**

2013-2014 Water Fund  
Budget Amendments

	Debit	Credit	
FX8310472 Redeposited Item			60
FX8310473 Chargeback Item			60
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FX83301.1 Water Purif OT			2000
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FX83301 Water Purif -PS - Other			2500
FX83894 - Miscellaneous Water	2500		
FX83401.1 Trans & Dist OT			100
FX83894 - Miscellaneous Water	100		
FX90108 State Retirement			3788.96
FX83894 - Miscellaneous Water	3788.96		

	Original Budget	Amended Budget	
FX8310472 Redeposited Item	0		60
FX8310473 Chargeback Item	0		60
FX83301.1 Water Purif OT	0		2000
FX83301 Water Purif -PS - Other	2946		5446
FX83401.1 Trans & Dist OT	0		100
FX90108 State Retirement	2720		6508.96
FX83894 - Miscellaneous Water	17905		9396.04