

Village of Earlville

Summary of Water Project Costs & Annual Water Rate Recommendations

July 11, 2011

By: Municipal Solutions, Inc.
Municipal Financial Advisors

The Good News

The Village was originally offered a USDA RD \$2,950,000 Loan at 2.75% Interest for 38 Years and a \$500,000 Grant .

With the recent decrease in Bond Interest Rates the Village will still receive a \$500,000 Grant But the Loan Interest Rate will Decrease to 2.50% if close RD Loan by September 30, 2011

Resulting in a cost savings to the Village of \$193,985 over the term of the loan or around \$9,000 per year.

Annual user debt service costs will decrease from a projected \$337/yr. to \$320/yr.



United States Department of Agriculture
Rural Development
Marcy, NY

June 19, 2008

Village of Earlville
Mayor Toni Campbell
PO Box 88
8 North Main St
Earlville, NY 13332

Re: Pre-Eligibility Determination Notification
Water System Improvements

Dear Mayor Campbell:

Based upon our review of your proposal our findings are as follows:

1. The proposed project as presented is eligible for USDA Rural Development financing.
- ❖ Based upon the estimated funding package, you are invited to submit a full application for funding. We would like to meet with you to discuss the application process. We have scheduled an appointment for June 24, 2008 at 1:00pm in our office.
2. The estimated funding package is as follows: (use only if funds are available):

Rural Development Loan 38 years @ 3.625%	\$2,590,000
Rural Development Grant	\$500,000
Other Funding Sources Applicant	\$15,000
Total Project Cost	\$3,105,000

Of EDU's = 376

IMPORTANT NOTE: This is presented as an **estimated funding proposal only** to assist the applicant by presenting a possible funding scenario. This Preliminary Eligibility Determination is **NOT** to be construed or understood to be a commitment of funding. A funding commitment can only be made when a **full application** has been received, reviewed and found to be acceptable.

9025 River Rd., Room 205, Marcy, NY 13403
Telephone: (315) 736-3316 ext 4 Fax (315) 736-5782 TDD (315) 477-6447
Web: <http://www.rurdev.usda.gov/ny> • Email: kathleen.goodman@ny.usda.gov

Committed to the future of rural communities.

"USDA Rural Development is an equal opportunity lender, provider, and employer".
To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, 1400 Independence Ave., S.W., Washington, D. C. 20250-9410, or call (800) 795-3272 or (202) 720-6382 (TDD)

TRIBAL CONSULTATION IS REQUIRED AS PER ADVISORY COUNCIL ON HISTORIC PRESERVATION SECTION 106 AND SHOULD BE INITIATED AT THIS TIME. RURAL DEVELOPMENT WILL INITIATE THIS ACTION ON BEHALF OF THE APPLICANT.

3. Environmental Classification: Categorical Exclusion with Environmental Report.
4. Estimated cost per EDU is \$546 or 1.68% of MHI (\$32,500).
5. Your project may be eligible for additional funding from other government programs. The Water and Sewer Infrastructure Co-Funding Initiative, assists municipalities in obtaining optimum funding packages for their projects. For more information, contact Co-Funding Coordinator, Dwight Brown, at the NYS Environmental Facilities Corporation at 800-882-9721, or visit the Co-Funding website at www.nycofunding.org.

Sincerely,

KATHLEEN M GOODMAN
Area Specialist

cc: State Office, RUS Division
Marcy Newman, State Engineer
Tracy Sigouin, Regional RDS

Applicant Name Village of Earlville

Please have your Engineer complete and/or verify items #2 thru #9

Will Proposed Water System be Individually Metered Yes No

1. Total Hook-Ups in proposed system

2. Residential Hook-Ups in Proposed System
(1 residential hook-up = 1 EDU)

3. In Proposed System - Total Actual/Estimated Amount of Water
Used Per Day by all Residential Users

4. In Proposed System - Average Amount of Water Used Per Day
by a Typical Residential User

5. Industrial/Commercial/Business Hook-Ups in Proposed System

6. Total Actual/Estimated Amount of Water Used Per Day by
#5 above

7. In Proposed System - Total Actual/Estimated Amount of Water
Used Per Day by all users (#3 + #6)

8. If Vacant Land will be considered as a portion of a user indicate:
No. of Parcels What % of a User

9. Total EDU's (To be completed by the Local RD Office)

10. Yearly Oper. & Maint. Expenses for the Existing and/or Proposed Water
System: (do not include any existing or proposed debt payment)

a) Electric	<input type="text" value="18,000"/>
b) Cost to purchase water/1000 gal., if applicable	<input type="text"/>
c) Labor	<input type="text" value="44,000"/>
d) Administration	<input type="text" value="8,000"/>
e) Other (specify) <u>supplies</u>	<input type="text" value="10,000"/>
Total	<input type="text" value="80,000"/>

11. Existing Annual Debt Payment on the Water System not to be
refinance (Include Principal & Interest)

12. Proposed Other Annual Debt Payment, (excluding Rural
Development payment (Include Principal & Interest)

13. Hook up or Tap Fee to be charged to each user

14. Ethnic make-up of residential users in the service area:

a) No. of White, not of Hispanic Origin	<input type="text" value="783"/>	d) No. of Hispanic	<input type="text"/>
b) No. of Black, not of Hispanic Origin	<input type="text"/>	e) No. of Asian or Pacific Islander	<input type="text" value="2"/>
c) No. of American Indian or Alaskan Native	<input type="text"/>	f) Other	<input type="text" value="6"/>
		Total	<input type="text" value="791"/>

Proposed \$2,965,000 38-Year Maturity Schedule
Rural Development

(Level Debt)

Prepared For: Village of Earlville

Prepared By: Municipal Solution, Inc.

Project: Water System Improvements

		Amount Outstanding	Interest Expense 2.75%	Interest Expense 2.75%	Total Debt Service	Cost per EDU 376
		\$2,965,000				
1	\$45,000	2,920,000	\$40,768.75	\$40,768.75	\$126,537.50	\$336.54
2	46,000	2,874,000	40,150.00	40,150.00	126,300.00	335.90
3	48,000	2,826,000	39,517.50	39,517.50	127,035.00	337.86
4	49,000	2,777,000	38,857.50	38,857.50	126,715.00	337.01
5	50,000	2,727,000	38,183.75	38,183.75	126,367.50	336.08
6	52,000	2,675,000	37,496.25	37,496.25	126,992.50	337.75
7	53,000	2,622,000	36,781.25	36,781.25	126,562.50	336.60
8	55,000	2,567,000	36,052.50	36,052.50	127,105.00	338.05
9	56,000	2,511,000	35,296.25	35,296.25	126,592.50	336.68
10	58,000	2,453,000	34,526.25	34,526.25	127,052.50	337.91
11	59,000	2,394,000	33,728.75	33,728.75	126,457.50	336.32
12	61,000	2,333,000	32,917.50	32,917.50	126,835.00	337.33
13	62,000	2,271,000	32,078.75	32,078.75	126,157.50	335.53
14	64,000	2,207,000	31,226.25	31,226.25	126,452.50	336.31
15	66,000	2,141,000	30,346.25	30,346.25	126,692.50	336.95
16	68,000	2,073,000	29,438.75	29,438.75	126,877.50	337.44
17	70,000	2,003,000	28,503.75	28,503.75	127,007.50	337.79
18	72,000	1,931,000	27,541.25	27,541.25	127,082.50	337.99
19	74,000	1,857,000	26,551.25	26,551.25	127,102.50	338.04
20	76,000	1,781,000	25,533.75	25,533.75	127,067.50	337.95
21	78,000	1,703,000	24,488.75	24,488.75	126,977.50	337.71
22	80,000	1,623,000	23,416.25	23,416.25	126,832.50	337.32
23	82,000	1,541,000	22,316.25	22,316.25	126,632.50	336.79
24	84,000	1,457,000	21,188.75	21,188.75	126,377.50	336.11
25	87,000	1,370,000	20,033.75	20,033.75	127,067.50	337.95
26	89,000	1,281,000	18,837.50	18,837.50	126,675.00	336.90
27	91,000	1,190,000	17,613.75	17,613.75	126,227.50	335.71
28	94,000	1,096,000	16,362.50	16,362.50	126,725.00	337.03
29	97,000	999,000	15,070.00	15,070.00	127,140.00	338.14
30	99,000	900,000	13,736.25	13,736.25	126,472.50	336.36
31	102,000	798,000	12,375.00	12,375.00	126,750.00	337.10
32	105,000	693,000	10,972.50	10,972.50	126,945.00	337.62
33	108,000	585,000	9,528.75	9,528.75	127,057.50	337.92
34	111,000	474,000	8,043.75	8,043.75	127,087.50	338.00
35	114,000	360,000	6,517.50	6,517.50	127,035.00	337.86
36	117,000	243,000	4,950.00	4,950.00	126,900.00	337.50
37	120,000	123,000	3,341.25	3,341.25	126,682.50	336.92
38	123,000	0	1,691.25	1,691.25	126,382.50	336.12
Total	\$2,965,000	\$67,344,000	\$925,980.00	\$925,980.00	\$4,816,960.00	\$337.13 Avg.

Proposed \$2,948,000 38-Year Maturity Schedule
Rural Development

(Level Debt)

Prepared For: Village of Earlville

Prepared By: Municipal Solution, Inc.

Project: Water System Improvements

Date of 1st Borrowing: 11/19/2009

Payment on Notes	Interest
3/29/2011 5000	
9/15/2011 17000	\$33,753.33
Amount to Bond \$2,948,000	

		15-Sep	15-Mar	Total	Cost per
	Amount	Interest	Interest	Debt Service	EDU
15-Sep	Outstanding	Expense	Expense		376
		2.50%	2.50%		
	\$2,948,000				
2011	\$0	\$0.00	\$36,850.00	\$36,850.00	\$98.01
2012	44,000	36,850.00	36,300.00	117,150.00	311.57
2013	46,000	36,300.00	35,725.00	118,025.00	313.90
2014	47,000	35,725.00	35,137.50	117,862.50	313.46
2015	48,000	35,137.50	34,537.50	117,675.00	312.97
2016	50,000	34,537.50	33,912.50	118,450.00	315.03
2017	51,000	33,912.50	33,275.00	118,187.50	314.33
2018	52,000	33,275.00	32,625.00	117,900.00	313.56
2019	54,000	32,625.00	31,950.00	118,575.00	315.36
2020	56,000	31,950.00	31,250.00	119,200.00	317.02
2021	58,000	31,250.00	30,525.00	119,775.00	318.55
2022	59,000	30,525.00	29,787.50	119,312.50	317.32
2023	61,000	29,787.50	29,025.00	119,812.50	318.65
2024	63,000	29,025.00	28,237.50	120,262.50	319.85
2025	64,000	28,237.50	27,437.50	119,675.00	318.28
2026	66,000	27,437.50	26,612.50	120,050.00	319.28
2027	68,000	26,612.50	25,762.50	120,375.00	320.15
2028	70,000	25,762.50	24,887.50	120,650.00	320.88
2029	72,000	24,887.50	23,987.50	120,875.00	321.48
2030	73,000	23,987.50	23,075.00	120,062.50	319.32
2031	75,000	23,075.00	22,137.50	120,212.50	319.71
2032	77,000	22,137.50	21,175.00	120,312.50	319.98
2033	79,000	21,175.00	20,187.50	120,362.50	320.11
2034	81,000	20,187.50	19,175.00	120,362.50	320.11
2035	84,000	19,175.00	18,125.00	121,300.00	322.61
2036	86,000	18,125.00	17,050.00	121,175.00	322.27
2037	89,000	17,050.00	15,937.50	121,987.50	324.43
2038	91,000	15,937.50	14,800.00	121,737.50	323.77
2039	94,000	14,800.00	13,625.00	122,425.00	325.60
2040	96,000	13,625.00	12,425.00	122,050.00	324.60
2041	99,000	12,425.00	11,187.50	122,612.50	326.10
2042	102,000	11,187.50	9,912.50	123,100.00	327.39
2043	104,000	9,912.50	8,612.50	122,525.00	325.86
2044	107,000	8,612.50	7,275.00	122,887.50	326.83
2045	110,000	7,275.00	5,900.00	123,175.00	327.59
2046	113,000	5,900.00	4,487.50	123,387.50	328.16
2047	116,000	4,487.50	3,037.50	123,525.00	328.52
2048	120,000	3,037.50	1,537.50	124,575.00	331.32
2049	123,000	0	1,537.50	124,537.50	331.22
Total	\$2,948,000	\$837,487.50	\$837,487.50	\$4,622,975.00	\$320.98 Avg

RURAL DEVELOPMENT (RD) PROJECT BUDGET/COST CERTIFICATION

Project Name: Earlville Water System Improvements

Date: 06/13/11

Report No.: 7

Actual: _____

Estimate: _____

Funding Source(s)	Amount
RD Loan	\$2,970,000.00
RD Loan	
RD Grant	\$500,000.00
RD Grant	
SUB TOTAL:	\$3,470,000.00

Other Funding Source(s)	Amount
Other Source: <u>Appl Contribution</u>	\$15,000.00
Other Source:	
Other Source:	
SUBTOTAL:	\$15,000.00
TOTAL:	\$3,485,000.00

ITEM	APPROVED BUDGET	MODIFIED BUDGET	PREVIOUS EXPENDITURES	EXPENDITURES THIS PERIOD	EXPENDITURES TO DATE	BALANCE REMAINING
A. ADMINISTRATIVE						
1. Legal	\$12,500.00				\$0.00	\$12,500.00
2. Bond Counsel	\$20,715.00		\$5,816.00		\$5,816.00	\$14,899.00
3. Net Interest	\$0.00				\$0.00	\$0.00
4. Fiscal Coordination/Borrowings	\$18,000.00		\$4,898.60	\$2,025.00	\$6,923.60	\$11,076.40
5. Bookkeeping & Reporting	\$54,000.00		\$36,492.46	\$10,060.59	\$46,553.05	\$7,446.95
6. Lands & Rights of Way	\$12,500.00		\$4,770.00		\$4,770.00	\$7,730.00
7. Single Audits	\$0.00				\$0.00	\$0.00
8. Miscellaneous (copies, postage, legal, permits)	\$12,500.00		\$2,020.93		\$2,020.93	\$10,479.07
Total A. Administrative	\$130,215.00		\$53,997.99	\$12,085.59	\$66,083.58	\$64,131.42
B. TECHNICAL SVCS.						
1. Engineering						
a. Study and Report Phase	\$2,000.00		\$2,000.00		\$2,000.00	\$0.00
b. Design Phase	\$230,000.00		\$230,000.00		\$230,000.00	\$0.00
c. Contract Administration	\$90,000.00		\$49,210.10	\$4,210.40	\$53,420.50	\$36,579.50
d. Resident Inspection	\$126,000.00		\$59,362.29	\$12,142.77	\$71,505.06	\$54,494.94
e. Base Map Survey & Geotechnical	\$72,000.00		\$58,951.20		\$58,951.20	\$13,048.80
Total B. Technical Svcs.	\$520,000.00		\$399,523.59	\$16,353.17	\$415,876.76	\$104,123.24
C. CONSTRUCTION						
1. Construction Contracts						
a. Contract 1- Vacri Construction Corp.	\$2,601,518.72		\$1,469,623.72	\$178,160.89	\$1,647,784.61	\$953,734.11
b. Contract 2 - Dickow Electric Inc	\$53,320.89		\$50,654.85		\$50,654.85	\$2,666.04
c. Contract 3	\$0.00				\$0.00	\$0.00
d. Contract 4					\$0.00	\$0.00
2. Direct Expenditures					\$0.00	\$0.00
a.					\$0.00	\$0.00
b.					\$0.00	\$0.00
Total C. Construction	\$2,654,839.61		\$1,520,278.57	\$178,160.89	\$1,698,439.46	\$956,400.15
D. CONTINGENCY						
1. Contingency	\$179,945.39					
Total D. Contingency	\$179,945.39					\$179,945.39
TOTAL PROJECT COST	\$3,485,000.00		\$1,973,800.15	\$206,599.65	\$2,180,399.80	\$1,304,600.20

I certify to the best of my knowledge and belief that the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due, which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.

Applicant _____ Title _____

Engineer/ Architect _____

Reviewed By _____

Date Reviewed _____

Note: \$3,541 was moved from Legal Expense Previous Expenditures to the Bond Counsel Expenditures because the expenses were previously recorded in error as legal expenses.

Prior to the Village's
2011-12 Fiscal Year the
Water Fund Was Just
Breaking Even or Was
Losing Money Each Year

Even Before the New
Water Project Costs Were
Included in the Budget

Village of Earlville Water Fund
Profit & Loss
 June 2009 through May 2010

12:49 PM
 04/13/11
 Accrual Basis

Village of Earlville - Water Fund (5 Year Actual -Unaudited)

	Jun 05 - May 06	Jun 06 - May 07	Jun 07 - May 08	Jun 08 - May 09	Jun 09 - May 10	PROJECTED ACTUAL Jun 10 - May 11
Income						
FX1030 - Special Capital Charges (SEE BELOW)						
FX2140 - Metered Water Sales	69,569.17	78,579.97	78,816.39	76,757.39	77,348.05	74,275.16
FX2148 - Int. & Pen. on Water	9,680.54	754.86	1,132.32	1,191.49	1,289.74	2,878.13
FX2401 - Interest Earnings	2,789.94	3,071.59	887.31	705.45	297.00	7.71
FX2701 Refund of PY Expenditure	-	-	-	-	-	-
FX2770 Unclassified Revenues	1,895	-	-	-	-	-
FX910 Appropriated Fund Balance	-	-	-	-	-	-
Total Income	83,934.65	82,406.42	80,836.02	78,654.33	78,934.79	77,161.00
Expense						
FX1989.4 Auditor -CE						
FX83101 Water Admin PS	5,809.00	5,168.00	5,537.25	10,967.59	7,192.90	6,843.14
FX83104 Water Admin -CS	787.21	455.31	1,406.24	7,340.98	1,167.68	894.76
FX83201 Source of Supply -PS	-	1,260.65	2,067.50	4,392.48	2,456.05	1,665.57
FX83204 Source of Supply -CE	11,124.16	8,958.66	10,968.03	9,391.40	7,107.25	7,196.87
FX83301 Water Purif. -PS	10,407.00	5,332.05	7,630.50	10,007.33	8,299.27	8,818.26
FX83302 Water Purif - Equipment	-	3.39	-	329.80	552.83	379.57
FX83304 Water Purif - CS	2,737.63	2,248.02	2,465.70	1,971.73	2,135.70	1,581.40
FX83401 Trans. & Dis. - PS	13,910.50	4,362.05	6,543.00	10,863.52	9,571.68	10,735.78
FX83402 Trans. & Dis. - EQ	3,871.93	-	2,989.04	-	-	224.74
FX83404 Trans. & Dis. - CE	14,573.57	25,890.16	2,494.38	1,761.16	3,405.85	3,528.11
FX83884 Miscellaneous - CE	-	-	-	-	-	-
FX83971 Water Project Per. Serv	-	-	-	16,403.06	2,466.45	1,351.31
FX83972 - Capital Proj. Equip RESERVE	-	-	-	20,000.00	-	-
FX83974 Water Pro. Contract	-	-	-	804.39	304.91	243.60
FX90108 State Retirement	1,667.00	1,200.00	2,100.00	1,190.00	2,100.00	2,937.86
FX90308 SS/Medicare(Village Sh)	449.66	1,564.78	2,400.09	2,486.58	1,994.35	2,273.63
FX90508 Unemployment Insurance	-	-	-	233.83	217.90	143.76
FX90558 Disability Insurance	4,279.65	6,108.89	6,499.91	3,554.53	5,024.47	5,051.75
FX90608 Med. Ins(Village Share)	-	-	-	-	-	-
FX97106 Serial Bond-Principal	-	-	-	-	-	-
FX97107 Serial Bond-Interest	7,500.00	7,200.00	6,320.00	7,650.00	29,827.90	5,000.00
FX97306 BAN-Principal	1,190.87	1,122.00	844.00	629.85	331.50	18,088.86
FX97307 BAN-Interest	78,308.18	70,870.57	60,269.03	109,978.23	84,156.69	76,958.97
Total Expense	5,626.47	11,535.85	20,566.99	-31,323.90	-5,221.90	202.03
Excess of Revenues over Expenditures						

With the
Recommendations Made
In this Presentation the
Village's Water Fund Will
Cover All Debt Service and
Operation & Maintenance
Expenses and Fund a
Repair & Replacement
Fund to Meet Future
Expenses

Village of Earlville Water Fund
Profit & Loss
June 2009 through May 2010

	ADOPTED BUDGET Jun 11 - May 12	REVISED BUDGET Jun 11 - May 12	PROJECTED Jun 12 - May 13	PROJECTED Jun 13 - May 14	PROJECTED Jun 14 - May 15
Income					
FX1030 - Special Capital Charges (SEE BELOW)					
FX2140 - Metered Water Sales	87,965.00	49,197	118,064	118,064	118,064
FX2144 - Hydrant Rental Fees (58 hydrants @ \$4/mo.)		87,965	87,965	87,965	87,965
FX2148 - Int. & Pen. on Water	2,804.36	2,784	2,784	2,784	2,784
FX2401 - Interest Earnings	25.00	2,804	2,804	2,804	2,804
FX2701 Refund of PY Expenditure		25	25	25	25
FX2770 Unclassified Revenues					
FX910 Appropriated Fund Balance					
Total Income	73,309.50	142,775	211,642	211,642	211,642
Expense					
FX1989.4 Auditor -CE					
FX83101 Water Admin PS	8,236.80	4,334	4,334	4,334	4,334
FX83104 Water Admin -CS	1,100.00	8,237	8,402	8,570	8,741
FX83201 Source of Supply -PS	2,500.00	1,100	1,144	1,190	1,237
FX83204 Source of Supply -CE	7,200.00	2,500	2,550	2,601	2,653
FX83301 Water Purif -PS	1,040.00	7,200	7,488	7,788	8,099
FX83302 Water Purif - Equipment	500.00	1,040	1,061	1,082	1,104
FX83304 Water Purif - CS	2,000.00	500	520	541	562
FX83401 Trans. & Dis. - PS	10,800.00	2,000	2,080	2,163	2,250
FX83402 Trans. & Dis. - EQ	1,000.00	10,800	11,016	11,226	11,461
FX83404 Trans. & Dis. - CE	3,500.00	1,000	1,040	1,082	1,125
FX83894 Miscellaneous - CE	500.00	3,500	3,640	3,786	3,937
FX83971 Water Project Per. Serv		1,500	100	100	100
FX83972 - Capital Proj. Equip RESERVE	1,040.00				
FX83974 Water Pro. Contract		8,700	8,700	8,700	8,700
FX90108 State Retirement	5,049.82				
FX90308 SS/Medicare(Village Sh)	2,200.00	5,050	5,277	5,515	5,753
FX20508 Unemployment Insurance	250.00	2,200	2,244	2,289	2,335
FX90558 Disability Insurance	100.00	250	260	270	281
FX90608 Med. Ins(Village Share)	5,498.24	100	104	108	112
FX97106 Serial Bond-Principal		5,498	6,048	6,653	7,318
FX97107 Serial Bond-Interest		36,850	44,000	46,000	47,000
FX97306 BAN-Principal		17,000.00	73,150	72,025	70,863
FX97307 BAN-Interest	87,129.90	17,000			
Total Expense	156,643.86	138,113	183,158	186,031	184,313
Excess of Revenues over Expenditures	7,460.00	4,862	28,484	25,611	27,329
Fund Balance, Beg of Year		(2,977)	1,685	30,170	55,780
Fund Balance, End of Year		1,685	30,170	55,780	83,110

What are the Recommended Changes to the Water Budget?

1. Change the Water Billing Cycle to a Quarterly Billing vs. the Current Semi-annual System.
2. Begin assessing an annual meter hydrant rental fee – paid by the General Fund to the Water Fund for the use and maintenance of hydrants for fire protection.
3. Starting in January 2012 – begin assessing a quarterly debt service fee of \$78.50 per typical water user. (\$314.00 per yr. per user).

Recommended Changes to the Water Budget? (cont.)

4. All Village Owned Buildings Served By Water Will Also Pay A User Fee

5. Any New Water Customers Will Also Pay Towards the Fee – Lowering the Annual Rate For All.

(The more users the better)

6. As the Water Fund Becomes Healthier there Is a Chance the Operation and Maintenance Fee Could Be Reduced In Future Budget Years.

What Will Be the Estimated Typical Bill Per Village User?

Quarterly Billing:

\$78.50 Capital Charge

\$51.25 O&M Charge

\$129.75 per quarter

\$519.00 per year vs. \$546 per year
as estimated in 2008.

Recommended Best Management Practices

- Convert the Existing Water System Reserve Fund To a Repair & Replacement Reserve Fund To Assist in Meeting USDA RD Mandatory Reserve Fund Requirements.
- Perform an asset inventory annually using an Industrial Appraisal Company to Bring the Village into Compliance With NYS Comptroller Asset Management Requirements.

Recommended Best Management Practices (cont.)

- Perform a System-wide Leak Detection Survey Once Every 3-5 Years.
- Include Money in the Budget to Pay For an Annual Independent CPA Audit As Required By USDA RD.
- Actively Seek Opportunities To Add Additional Users to the System.

The More Users – the Lower the
Quarterly Debt Service Fees.