

VILLAGE OF EARLVILLE

Annual Reorganizational Meeting
Village Hall

March 28, 2017
6:30PM

NOTICE: Pursuant to Article 7 of the Public Officers Law §104-1, notice of this meeting was given to the media at least seven days prior and the same posted on the 16th day of March , 2017.

Village Mayor William Excell called the meeting to order at 6:30 p.m. Board members present were Trustees Henry Moore, Daniel Piliero, Margaret Corey and Nicholas French. Also present was Village Clerk-Treasurer Kelly Beach, Justice Donald Haight, newly elected Justice Henry Moore and newly elected Trustees Shari Taylor and Jack Muhlfeld. Two members of the public were also present.

Justice Donald Haight swore in the newly elected officials and appointee: Trustee Shari Taylor, Trustee John (Jack) Muhlfeld, Justice Henry Moore and Clerk-Treasurer Kelly Beach.

The following appointments and renewals were named (motion by, second, board vote):

- Election Officers: Madison County Board of Elections; Piliero, Muhlfeld, 5-0
- Village Attorney: William Getman; Piliero, Corey, 5-0
- Animal Control Officer: Rick Crowell; Muhlfeld, Piliero, 5-0
- Code Enforcement Officer: Lloyd Sutton; Muhlfeld, Corey, 5-0
- Official Banking Institution: NBT Bank, N.A.; Muhlfeld, Corey, 5-0
- Official Newspaper: Evening Sun; Muhlfeld, Corey, 5-0
- Health Insurance Broker: Excellus / Mang Insurance; Muhlfeld, Corey, 5-0
- Municipal Insurance Broker: Mang Insurance Agency; Muhlfeld, Corey

Mayor Excell appointed Margaret Corey to the role of Deputy Mayor.

The following Trustee Liaison appointments were named by Mayor Excell:

- Excell: DPW and Personnel
- Taylor: Civic Organizations (Cultural), FOIL and Minority Business Officer / Fair Housing, Parks and Recreation and Bank Reconciliation Officer
- Muhlfeld: Village Justice and Animal Control
- Corey: Opera House, Fire Department and Events Coordinator
- Piliero: Adult Recreation and Codes Enforcement, Parks and Recreation

NEW RESOLUTIONS

Resolution 33-8 "Removal of Henry Moore from all municipal banking accounts except the Judicial Accounts held at N.B.T. Bank, N.A. Earlville" which states "BE IT RESOLVED the Board of Trustees hereby approves the removal of Henry Moore from all municipal banking accounts except

the Judicial Accounts at NBT Bank, N.A.” motion by Trustee Muhlfeld, seconded by Trustee Corey, 5-0

Resolution 33-9 “Deputy Mayor Margaret Corey added to signature card at the NBT Bank, N.A., Earlville Branch, and adds her name to all Village accounts held there.” Which states, “BE IT RESOLVED the Board of Trustees hereby places the name of Margaret Corey., Deputy Mayor on the signature card at the NBT Bank, N.A., Earlville Branch, and adds her name to all Village accounts held there.” Motion by Muhlfeld, seconded by Piliero, 4-0.

Resolution 33-10 “Bank Statement Reconciler Shari Taylor Added to Banking Accounts to obtain information only” which states “BE IT RESOLVED the Board of Trustees hereby approves the authorization for Shari Taylor, Bank Statement Reconciler, to obtain information such as Bank Statements, copies of checks and requested verbal information at the NBT Bank, N.A., Earlville Branch on all accounts held there.” Motion by Corey, seconded by Muhlfeld, 4-0.

Resolution 33-11: Advanced Approval of Claims, That the board of trustees authorizes payment in advance of audit of claims for public utilities services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows. Motion by Corey, seconded by Muhlfeld, 5-0

The following resolutions are still in effect:

- Resolution 27-88: Insufficient Funds Fee of \$30 per returned check; Muhlfeld, Corey, 5-0
- Resolution 28-8: The Village will continue to use the New York State Archives’ Records Retention and Disposition Schedule CO-2; Muhlfeld, Corey, 5-0
- Resolution 28-24: The Village will continue to offer the NY State Deferred Compensation Plan to its employees; Muhlfeld, Corey, 5-0
- Resolution 28-26: A prohibition of snowmobiles and motored-vehicles on village sidewalks; Muhlfeld, Corey, 5-0
- Resolution 28-32: Contracting with Official Payments for acceptance of credit card payments of taxes and water; Muhlfeld, Corey, 5-0
- Resolution 28-50: Village Enforcement and Remuneration for Property Maintenance Violations of State Code; Muhlfeld, Corey, 5-0
- Resolution 31-2: BE IT RESOLVED, that the Board of Trustees hereby approves the continued sponsorship of the Village of Earlville softball tournaments to be held at the Village of Earlville softball fields, located at the former Earlville School on Fayette Street; Muhlfeld, Corey, 5-0
- Resolution 32-2: “Adoption of Designation of New York State Secretary of State as the Agent for the Village and Appointment of the Clerk-Treasurer to receive any Notices of Claim from the Secretary of State.” Muhlfeld, Corey, 5-0
- Resolution 32-3: “Adoption of the Multi-Jurisdictional Hazard Mitigation Plan.”
- Resolution 33-1 “Advanced Approval of Claims” Muhlfeld, Corey, 5-0

Board meetings for the year will be held at 7 p.m. on the second Tuesday of the month in the Village Office.

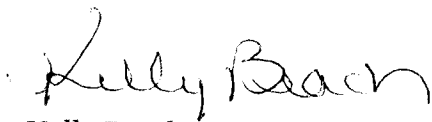
The 2018-2019 reorganizational meeting will tentatively be held the second Tuesday of April 2018.

NEW BUSINESS

Trustees Corey and Moore met with applicants for the Justice Clerk position; four chosen applicants over a two day period. Moore reported who he chose for the position and it was voted on; on a motion by Muhlfeld, seconded by Piliero, 5-0 Judy Marvin was approved for the position of Justice Clerk, effective April 1, 2017.

A motion to adjourn was made by Trustee Muhlfeld, seconded by Trustee Piliero and carried 5-0 at 6:52 p.m.

"I certify this document is a true and accurate description of the annual reorganizational meeting of the governing board of the Village of Earlville on March 28, 2017."



Kelly Beach
Clerk-Treasurer
Village of Earlville

– Village Seal –

Resolution 33-8

“Removal of Henry Moore from all municipal banking accounts except the Judicial Accounts held at N.B.T. Bank, N.A. Earlville.

Motion made by Trustee John Muhlfeld

During the reorganization board session of the Village Trustees (herein “Board”) of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 28th day of March, 2017,

***Present: William Excell – Mayor
Margaret Corey - Trustee
Daniel Piliero – Trustee
Shari Taylor – Trustee
Jack Muhfeld - Trustee
Kelly Beach – Clerk/Treasurer***

WHEREAS a majority of said Board being present and said meeting having been duly called; and

WHEREAS Henry Moore is no longer the Deputy Mayor or Trustee of the Village of Earlville as of March 31, 2017;

NOW THEREFORE, on motion duly made and carried:

BE IT RESOLVED the Board of Trustees hereby approves the removal of Henry Moore from all municipal banking accounts except the Judicial Accounts at NBT Bank, N.A.

Seconded by Board Member Margaret Corey

***Ayes: 5
Nays: 0
Carried 5-0***

Adopted this the 28th day of March, 2017.

“I certify this document is a true and accurate description of the resolution adopted during the regular board meeting of the governing board of the Village of Earlville on March 28, 2017.”



***Kelly Beach
Village Clerk-Treasurer
Village of Earlville***

– Seal –

Resolution 33-9

Deputy Mayor Margaret Corey added to signature card at the NBT Bank, N.A., Earlville Branch, and adds her name to all Village accounts held there.

Motion made by Trustee John Muhlfeld

During the regular board session of the Village Trustees (herein "Board") of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 28th day of March, 2017

Present: William Excell – Mayor
Margaret Corey – Trustee
Daniel Piliero – Trustee
Shari Taylor – Trustee
Jake Muhlfeld - Trustee
Kelly Beach – Clerk/Treasurer

WHEREAS a majority of said Board being present and said meeting having been duly called;

NOW THEREFORE, on motion duly made and carried:

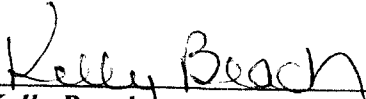
BE IT RESOLVED the Board of Trustees hereby places the name of Margaret Corey , Deputy Mayor on the signature card at the NBT Bank, N.A., Earlville Branch, and adds her name to all Village accounts held there.

Seconded by Board Member Daniel Piliero

**Ayes: 4
Nays: 0
Carried: 4-0**

Adopted this the 28th day of March 2017

"I certify this document is a true and accurate description of the resolution adopted during the regular board meeting of the governing board of the Village of Earlville on March 28, 2017."



Kelly Beach
Village Clerk-Treasurer
Village of Earlville

– Seal –

Resolution 33-10
Bank Statement Reconciler Shari Taylor Added to Banking Accounts to obtain information only

Motion made by Trustee Margaret Corey

During the regular board session of the Village Trustees (herein "Board") of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 28th day of March 2017

Present: William Excell – Mayor
Margaret Corey – Trustee
Daniel Piliero – Trustee
Shari Taylor – Trustee
Jack Muhfeld – Trustee
Kelly Beach – Clerk/Treasurer

WHEREAS a majority of said Board being present and said meeting having been duly called;

NOW THEREFORE, on motion duly made and carried:

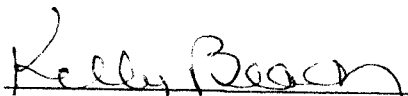
BE IT RESOLVED the Board of Trustees hereby approves the authorization for Shari Taylor, Bank Statement Reconciler, to obtain information such as Bank Statements, copies of checks and requested verbal information at the NBT Bank, N.A., Earlville Branch on all accounts held there.

Seconded by Board Member John Muhlfeld

Ayes: 5
Nays: 0
Carried: 5-0

Adopted this the 28th day of March 2017

"I certify this document is a true and accurate description of the resolution adopted during the regular board meeting of the governing board of the Village of Earlville on March 28, 2017."



Kelly Beach
Village Clerk-Treasurer
Village of Earlville

– Seal –

Resolution 33-11
Advanced Approval of Claims

Motion made by Margaret Corey

At the regular meeting of the Village Trustees of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 28th day of March 2017;

Present: William Excell - Mayor
Margaret Corey- Trustee
Daniel Piliero – Trustee
Shari Taylor - Trustee
Jack Muhfeld - Trustee
Kelly Beach – Clerk/Treasurer

WHEREAS pursuant to Village Law §5-524 (6) the board of trustees may, by resolution, authorize claims for public utilities services, postage, freight and express charges to be paid in advance of audit;

WHEREAS a majority of said Board being present and said meeting have been duly called:

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE on motion duly made and carried:

BE IT RESOLVED, That the board of trustees authorizes payment in advance of audit of claims for public utilities services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

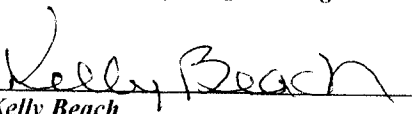
BE IT RESOLVED; this resolution is effective immediately.

Seconded by Board Member John Muhfeld

Aye: 5
Nay: 0
Carried 5-0

Adopted this the 28th day of March 2017

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Kelly Beach
Village Clerk-Treasurer
Village of Earlville

– Seal –