

VILLAGE OF EARLVILLE

Regular Monthly Meeting
Village Hall

March 13, 2012
7:06 PM

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NOTICE: Pursuant to Article 7 of the Public Officers Law § 104-1, notice of this meeting was given to the media at least seven days in advance and the same posted on the February 15, 2012.

Tonight's meeting minute notes: All votes by the Village of Earlville Board of Trustees (herein "Board" or "Village Board") 5-0 are to be read as "aye" votes from Village of Earlville Board of Trustees members Corey, Hayes, Moore and Taylor. The "Village Office" is the Village of Earlville Municipal Office located at 8 North Main Street. The "Planning Board" means the Village of Earlville Planning Board.

Mayor William Excell called the meeting to order at 7:06 p.m. Board members present were Trustees Gerald Hayes, Thomas Taylor, Henry Moore and Margaret Corey. Also present were Village Clerk-Treasurer Kelly Beach, and 6 members of the public.

Abstract 662 as presented for Board approval included General Fund Vouchers #7053-7073 totaling the sum of \$4,327.12. On a motion by Trustee Taylor, seconded by Trustee Moore and approved 4-0, Abstract 662 was approved for payment. Abstract 663 as presented for Board approval, included Water Fund Vouchers W25-W33 totaling \$7,159.72 was approved on a motion by Trustee Corey, seconded by Trustee Moore, 3-0. Abstract 664 as presented for Board approval, included Trust & Agency Vouchers TA3 totaling the sum of \$128.38 was approved on a motion by Moore, seconded by Corey, 4-0.

Meeting minutes for February 14, 2012 were approved on a motion by Hayes, seconded by Taylor, 4-0.

In the Trustee reports, Hayes reported that the opera house had nothing to report. Not much happened at the monthly meeting of the Fire Department. There was a question regarding the circuit breaker in the radio room Excell advised that the money is being put into the 2012-2013 Village budget. On March 28th the Fire Department will have hydrant training; the DPW will be advised of the date to coordinate a hydrant flushing. Hayes reported that he drained his hot water heater last week- the water was fine. Hayes stated he had also spoke with other residents, who had no complaints of discolored water. A resident that was present stated that her water was brown every couple of weeks. Board members asked to keep track of the dates and times of water issues, as well as to call when it was affected so that DPW come see the problem. Hayes reported that Fire Truck 152 information was sent California in March; nothing has been heard back on it. Hayes spoke with NYCOM to confirm that the Village could sell the old Fire Truck and was advised that for the village to sell the truck, it needs to be declared as surplus. Hayes went to 2 Town of Hamilton meetings. The 1st was mostly regarding the budget, the 2nd ^{included} discussions about working on replacing highway vehicles, their website should be up and running by March 15th, there is a new Town of Hamilton assessor: not much is known at this time. There was also talk about future installation of solar units & hydro power units around the town.

Mayor Excell read a report from the CEO stating that not much is currently going on. 2 violations were issued for unregistered vehicles-1 one has been resolved, but nothing on the 2nd. The DPW are still installing water meters. The vertical meters to install at mobile homes have been received. A Master Meter representative was in the Village training the DPW and Clerk on how to use the new digital meter reader last week. The meter has a camera to take pictures of issues found while doing meter readings and inspections. It also detects leaks- a major leak was found and the resident was informed. Brush pick up will begin Monday April 9th. A reminder that leaves need to be bagged when placed next to the curb for pick-up. The Town of Hamilton DPW has a chipper that the village can use for the brush picked up, brush must be cut down to 3' lengths. Excell stated that he heard that the Fire Dept. now doesn't want the Village to use the old water truck...Excell will inquire further into this. The Madison County Undersheriff has put on another part time patrol. They wanted to know if they could park another car in the village. It was stated that there is room to park 2 cars front to back in the old Bus Garage. Taylor asked the resident at 10 1/2 Abbott Ave if they had gotten their address issues corrected. She replied that she had not. The issue in question regarding Abbott Ave is the 911 address is different than the Villages address's on file. A number

of years ago, a doublewide had been put in after addresses were assigned, and given the address of 10 ½. Now the 911 system does not use ½ as an address, so they changed the 911 address to 10, which was already in use. Excell spoke with someone who suggested the Village get someone to redo the 911 address to match the Village's. Excell will call Chenango County to see what the cost will be to do this.

Trustee Corey reported that the Event Committee's next meeting will be March 14th. The committee has been meeting regularly to discuss the Earlville days funding. Several events have already been planned including a parade and music for the Fire Department's 25th anniversary. Excell is working on a tractor pull and has met with Ford regarding the track that is needed for it. Moore asked whether the fireworks would have to be moved, since the Tractor Pull would be on the same field; Excell said no, there is plenty of room. Taylor asked about music and whether the Light House pastor had been considered as he plays in a band.

Trustee Moore reported that there were no foil requests.

Trustee Taylor had nothing to report.

There was no Old Business to discuss.

In new business, it was originally agreed to send out certified water shut off notices, however people are complaining that they did not have time to pick up or could not get to the post office to pick up the certified letter at the post office before the shut off date. Excell suggested sending out Shut Off notices by regular mail. It was also introduced that perhaps Billing Letters should be used rather than Billing Postcards; as residents do not feel it is fair that everyone is able see their bill on a postcard. On a Motion approved 4-0, by Moore, seconded by Taylor it was approved to send Shut-off Notices by regular mail as well as sending out Billing Letters rather than Billing Postcards. This change will take effect during the next Water Billing Cycle of April. It was also stated that a landlord does not feel it is correct to post shut-off notices on Tenants' doors. It was stated that the Landlord is responsible for water, not tenant. Moore pointed out that the idea was to give the tenants a chance to contact the landlord before the shut off. A Motion was made and approved to rescind the original motion of placing Shut-off notices on tenant doors, by Moore, seconded by Taylor, 4-0. 3 bids were received for the Courtroom renovations. Excell stated that he recommends Bruce Jones as he was the lowest bid received. Moore suggested setting a time frame that the work will be completed by. On a motion by Hayes, seconded by Moore, 3-1, the Village awards Bruce Jones the contract with a stipulation added to the contract that the work will be completed in full 2 months from start to finish with start date being established by the Village. Corey voted against.

In other new business, with all of the new installs for the Accounting Software and the Water Billing Software, the Clerks laptop has run out of Hard Drive Space. A quote for a new Tower, External Hard Drive and Power Backup has been obtained from Rick Crowell of This PC Needs Help. Mr. Crowell has quoted \$2,47.96 for the three pieces of equipment and \$600 labor and install. It was explained that Mr. Crowell has been doing all Computer Troubleshooting that has come up in the past year and is familiar with the Villages' computer setup. A resident asked if the Village had considered switching to MAC and was advised that the software used by the Village was not MAC compatible. On a motion by Moore, seconded by Corey, 4-0 it was decided that the clerk will obtain 2 more quotes for similar products and is authorized to go ahead with the purchase of the most reasonable quote.

Excell stated that he has specs for the job (without blacktop as it is cheaper to buy on its own) for the Preston Street project and would like to put proposal out to bid. On a motion by Moore, seconded by Taylor, 3-0 it was approved to put the Preston Street Project out to bid. Bids will be published in the Evening sun and the Mid York Press.

Trustee Hayes motioned to declare the #152 Truck as surplus. This was seconded by Moore, approved 4-0.

Resolution 31-28 "Water System Improvements Budget Modifications" stating "The Village authorizes the Following Budget Modifications to reallocate the administrative budget" was approved on a motion by Taylor, seconded by Moore, 4-0.

Resolution 31-29 "Approve the 2012 Joint Youth/Recreation Programs contract with the Town/Village of Sherburne effective January 1 and ending December 31, 2012, in which The Sherburne Recreation Commission will be responsible for preparing and following through of all necessary paperwork regarding said Youth/Recreation Program: and the Village of Earlville will pay \$2,247.00 as their share of the adopted budget." was approved on a motion by Taylor, seconded by Corey, 4-0.

The annual Water Quality Report has arrived. There were no violations reported. The reports will be distributed per requirements. Also, Excell told of an instance where a resident filed a complaint with the Madison County Dept. of Health regarding the Village water. Two separate field visits were made to the Preston St. resident where water samples were taken both times. No issues were found with the water quality.

The floor was opened to the public for comment, Mr. Kicinski asked if a complaint was made to the DPW first before the Madison County Dept. of Health, as far as is known, it was not.

With nothing further to discuss, Trustee Moore motioned to adjourn the Village of Earlville Board Meeting at 8:20pm, seconded by Trustee Corey and carried 4-0.

"I certify this document is a true and accurate description of the regular board meeting of the governing board of the Village of Earlville on March 13, 2012."



Kelly Beach
Clerk-Treasurer
Village of Earlville

- Village Seal -

Resolution 31-28
“Water System Improvements Budget Modifications”

Motion made by Board Member Thomas Taylor

During the regular board meeting of the Village Trustees (the “Village”) of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 13th day of March, 2012,

***Present: William Excell – Mayor
Gerald Hayes – Trustee
Henry Moore – Trustee
Thomas Taylor – Trustee
Margaret Corey- Trustee
Kelly Beach – Clerk/Treasurer***

WHEREAS, a majority of said Board being present and said meeting having been duly called; and

WHEREAS it is hereby determined that the Village requires Accounting Support and Services to assist in the timely financial filing of required Government reports as well as assistance in setting up Payroll and Accounting in QuickBooks;

NOW THEREFORE, on motion duly made and carried:

BE IT RESOLVED, that the Board of Trustees approves the contract presented by Municipal Solutions, that outlines services to the Village for Accounting Support and Services to assist in the timely financial filing of required Government reports as well as assistance in setting up Payroll and Accounting in QuickBooks.

Seconded by Board Member Thomas Taylor

The question of adoption of the foregoing resolution was duly put to vote; and upon role call, the vote was as follows:

William Excell, Mayor Voted Yes

Gerald Hayes, Trustee Voted Yes

Henry Moore, Trustee Voted Yes

Thomas Taylor, Trustee Voted Yes

The foregoing resolution was thereupon declared duly adopted, 4-0.

I hereby certify that this resolution was adopted on December 28, 2011 and is recorded in the Meeting Minutes of the Village of Earlville Board of Trustees.

Kelly Beach

Kelly Beach
Village Clerk-Treasurer
Village of Earlville

- Seal -

Resolution 31-29
Sherburne Youth/Recreation Program Contract

Motion made by Trustee Thomas Taylor

During the regular board meeting of the Village Trustees of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 13th day of March 2012,

Present: **William Excell – Mayor**
 Thomas Taylor – Trustee
 Henry Moore – Trustee
 Gerald Hayes – Trustee
 Margaret Corey – Trustee
 Kelly Beach – Clerk/Treasurer

WHEREAS, a majority of said Board being present and said meeting having been duly called; and

NOW THEREFORE, on motion duly made and carried:

BE IT RESOLVED, that the Board of Trustees hereby agrees to accept the 2012 Joint Youth/Recreation Programs contract with the Town/Village of Sherburne effective January 1 and ending December 31, 2012, in which The Sherburne Recreation Commission will be responsible for preparing and following through of all necessary paperwork regarding said Youth/Recreation Program: and the Village of Earlville will pay \$2,247.00 as their share of the adopted budget.”

Seconded by Trustee Margaret Corey

Ayes: 4
Nays: 0
Carried 4-0

Adopted this the 13th day of March 2012.

ATTEST:

-Seal-



Kelly Beach

Clerk-Treasurer, Village of Earlville Board of Trustees