

# VILLAGE OF EARLVILLE

Annual Reorganizational Meeting  
Village Hall

April 9, 2019  
6:30PM

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NOTICE: Pursuant to Article 7 of the Public Officers Law §104-1, notice of this meeting was given to the media at least seven days prior and the same posted on the 10th day of March, 2019.

Village Mayor William Excell called the meeting to order at 6:30 p.m. Board members present were Trustees John Muhlfeld, Daniel Piliero, Margaret Corey and Gerald Hayes. Also present was Village Clerk-Treasurer Kelly Beach,

The following appointments and renewals were named (motion by, second, board vote):

- Election Officers: Madison County Board of Elections; Muhlfeld, Piliero 5-0
- Village Attorney: William Getman; Muhlfeld, Piliero 5-0
- Animal Control Officer: Carol Lawrence; Muhlfeld, Piliero, 5-0
- Code Enforcement Officer: Lloyd Sutton; Muhlfeld, Piliero, 5-0
- Official Banking Institution: NBT Bank, N.A.; Muhlfeld, Corey, 5-0
- Official Newspaper: Evening Sun; Muhlfeld, Corey, 5-0
- Health Insurance Broker: Excellus / Mang Insurance; Muhlfeld, Corey, 5-0
- Municipal Insurance Broker: Mang Insurance Agency; Muhlfeld, Corey

Mayor Excell appointed Margaret Corey to the role of Deputy Mayor.

The following Trustee Liaison appointments were named by Mayor Excell:

- Excell: DPW and Personnel
- Hayes: Civic Organizations (Cultural), FOIL and Minority Business Officer / Fair Housing, Animal Control and Adult/Seniors & Fire Department
- Muhfeld: DPW, Village Justice and Parks and Recreation
- Corey: Opera House, Fire Department and Events Coordinator, Bank Reconciliatory
- Piliero: Codes Enforcement, Parks and Recreation

## NEW RESOLUTIONS

Resolution 38-6: Advanced Approval of Claims, That the board of trustees authorizes payment in advance of audit of claims for public utilities services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows. Motion by Hayes, seconded by Muhlfeld, 5-0

Resolution 38-7 "Approval of Fee for Returned Payments of Insufficient Funds from Village Payees" which states "WHEREAS, a majority of said Board being present and said meeting having been duly called: WHEREAS Section 32.1(a) of the General Regulations of the New York State Banking Department permits a maximum charge for payments made against insufficient funds; WHEREAS NBT Bank, N.A. has been designated as the official depository of municipal cash assets; AND WHEREAS it has been recorded with the New York State Banking Department that the insufficient funds fee for NBT Bank, N.A. is \$35 per returned check; NOW THEREFORE, on motion duly made and carried: BE IT RESOLVED, that the Board of Trustees

approves a fee of \$35 per check that is returned to the village for insufficient funds” was approved unanimously on a motion by Hayes, seconded by Muhlfield, 4-0.

The following resolutions are still in effect:

- Resolution 28-8: The Village will continue to use the New York State Archives’ Records Retention and Disposition Schedule CO-2; Muhlfield, Piliero, 5-0
- Resolution 28-24: The Village will continue to offer the NY State Deferred Compensation Plan to its employees; Muhlfield, Corey, 5-0
- Resolution 28-26: A prohibition of snowmobiles and motored-vehicles on village sidewalks; Muhlfield, Piliero, 5-0
- Resolution 28-32: Contracting with Official Payments for acceptance of credit card payments of taxes and water; Muhlfield, Corey, 5-0
- Resolution 28-50: Village Enforcement and Remuneration for Property Maintenance Violations of State Code; Muhlfield, Piliero, 5-0
- Resolution 31-2: BE IT RESOLVED, that the Board of Trustees hereby approves the continued sponsorship of the Village of Earlville softball tournaments to be held at the Village of Earlville softball fields, located at the former Earlville School on Fayette Street; Muhlfield, Corey, 5-0
- Resolution 32-2: “Adoption of Designation of New York State Secretary of State as the Agent for the Village and Appointment of the Clerk-Treasurer to receive any Notices of Claim from the Secretary of State.” Muhlfield, Piliero, 5-0
- Resolution 32-3: “Adoption of the Multi-Jurisdictional Hazard Mitigation Plan.” Muhlfield, Corey, 5-0

Board meetings for the year will be held at 7 p.m. on the second Tuesday of the month in the Village Office.

The 2019-2020 reorganizational meeting will tentatively be held the second Tuesday of April 2020.

#### NEW BUSINESS

No new business.

A motion to adjourn was made by Trustee Muhlfield, seconded by Trustee Corey and carried 5-0 at 6:46 p.m.

“I certify this document is a true and accurate description of the annual reorganizational meeting of the governing board of the Village of Earlville on April 9, 2019.”



Kelly Beach  
Clerk-Treasurer  
Village of Earlville

– Village Seal –



**Resolution 38-6**  
**Advanced Approval of Claims**

*Motion made by Gerald Hayes*

*At the regular meeting of the Village Trustees of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 9<sup>th</sup> day of April 2019;*

*Present:*            *William Excell - Mayor*  
                          *Margaret Corey- Trustee*  
                          *Daniel Piliero – Trustee*  
                          *Gerald Hayes - Trustee*  
                          *Jack Muhfeld - Trustee*  
                          *Kelly Beach – Clerk/Treasurer*

*WHEREAS pursuant to Village Law §5-524 (6) the board of trustees may, by resolution, authorize claims for public utilities services, postage, freight and express charges to be paid in advance of audit;*

*WHEREAS a majority of said Board being present and said meeting have been duly called;*

*WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and*

*WHEREAS all such claims must be presented at the next regular meeting for audit; and*

*WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.*

*NOW THEREFORE on motion duly made and carried:*

*BE IT RESOLVED, that the board of trustees authorizes payment in advance of audit of claims for public utilities services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.*

*BE IT RESOLVED; this resolution is effective immediately.*

*Seconded by Board Member John Muhlfeld*

*Aye:*

*Nay:*

*Carried*



*Resolution 38-7  
Approval of Fee for Returned Payments of Insufficient Funds from Village Payees*

*Motion made by Trustee Gerald Hayes*

*At the regular session of the Village Trustees of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 9th day of April, 2019,*

*Present: William Excell – Mayor  
Daniel Piliero – Trustee  
Margaret Corey – Trustee  
John Muhlfeld – Trustee  
Kelly Beach – Clerk/Treasurer*

*WHEREAS, a majority of said Board being present and said meeting having been duly called:*

*WHEREAS Section 32.1(a) of the General Regulations of the New York State Banking Department permits a maximum charge for payments made against insufficient funds;*

*WHEREAS NBT Bank, N.A. has been designated as the official depository of municipal cash assets;*

*AND WHEREAS it has been recorded with the New York State Banking Department that the insufficient funds fee for NBT Bank, N.A. is \$35 per returned check;*

*NOW THEREFORE, on motion duly made and carried:*

*BE IT RESOLVED, that the Board of Trustees approves a fee of \$35 per check that is returned to the village for insufficient funds.*

*Seconded by Trustee John Muhlfeld*

*Ayes: 4*

*Nays: 0*

*Carried 4,0*

*Kelly Beach*