

## VILLAGE OF EARLVILLE

Regular Monthly Meeting  
Village Hall

December 12, 2017  
7:00 PM

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NOTICE: Pursuant to Article 7 of the Public Officers Law § 104-1, notice of this meeting was given to the media at least seven days in advance and the same posted on October 10, 2017.

*Tonight's meeting minute notes: All votes by the Village of Earlville Board of Trustees (herein "Board" or "Village Board") 5-0 are to be read as "aye" votes from Village of Earlville Board of Trustees members Corey, Taylor, Muhlfeld and Piliero. The "Village Office" is the Village of Earlville Municipal Office located at 8 North Main Street.*

Deputy Mayor Margaret Corey called the meeting to order at 7:00 p.m. Board members present was Trustees Shari Taylor, Jack Muhlfeld and Daniel Piliero. Mayor Excell was excused. Also present was Village Clerk-Treasurer Kelly Beach and Town of Sherburne Councilman Ed Myers.

### Motion #1-12.12.2017

On a motion by Muhlfeld, seconded by Piliero, the Meeting Minutes from the November 14, 2017 Regular Meeting was approved unanimously 3-0.

### Motion #2-12.12.2017

On a motion by Muhlfeld, seconded by Piliero, the Meeting Minutes from the November 21, 2017 Regular Meeting was approved unanimously 3-0.

### MOTION #3-12.12.2017

On a motion by Muhlfeld, seconded by Piliero, Abstract 877 General Fund Vouchers totaling \$60,085.37 were approved unanimously, 3-0.

### MOTION # 4-12.12.2017

On a motion by Muhlfeld, seconded by Piliero, Abstract 878 Water Fund Vouchers totaling \$90,175.38 were approved unanimously, 4-0.

### MOTION # 5-12.12.2017

On a motion by Muhlfeld, seconded by Piliero, Abstract 879 Trust & Agency Fund Vouchers totaling \$12,179.22 were approved unanimously, 4-0.

## TOWN COUNCILMAN REPORT

Ed Meyers reported that he had nothing to report. The next Town of Sherburne meeting is December 13<sup>th</sup>. Trustee Piliero asked if anything was happening with the slaughter house; Meyer stated that there was talk of a new small one going in on Shawler Brook Road, however not much information was available at this time. Piliero asked about a business going into the Big M; Meyers noted that the plans fell through; however they are putting apartments upstairs in the building.

## TRUSTEE REPORTS

Trustee Margaret Corey reported that the Events Committee met today. The Christmas Festival went well on Saturday and the Fire Department sold out of BBQ chicken early. The Fire Department was presented with an American Red Cross award last week.

Trustee Daniel Piliero had nothing to report.

Trustee John Muhlfeld had nothing to report.

Trustee Shari Taylor was asked to join the Town of Hamilton Building Committee. The Committee will be meeting Wednesday evening. Taylor has reviewed the Village bank statement and stated that everything looks good.

## OLD BUSINESS

No old business.

## NEW BUSINESS

Trustee Muhlfeld has finished a Judicial Audit and shared his findings. Muhlfeld was pleased to report that he was satisfied with the audit, which had no unusual findings. After a brief discussion:

### *Resolution 37-2*

*WHEREAS, a majority of said Board being present and said meeting having been duly called; and*

*WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings.*

*WHEREAS, The Unified Court System's Action Plan for the Justice Courts, announced November 2006, includes initiatives to improve accountability and controls over Justice Court finances and records. Among the initiatives is increased monitoring of town and village board compliance with section 2019-a.*

*WHEREAS, Trustee John Muhlfeld has in fact conducted an audit on judicial records and has found no discrepancies.*

*NOW THEREFORE, BE IT RESOLVED Trustee John Muhlfeld's audit and findings of the judicial records and dockets are accepted and acknowledged by the Board. Was approved unanimously, 4-0.*

Was approved 4-0. A letter will be sent to the State advising of the audit.

The Lighthouse Church has requested permission to refurbish the signs that advertise the churches within the Village that are located as you come into the Village from the North. After a brief discussion, the Board would like to have plans submitted that detail any changes to the signs prior to approval being giving.

2017-2018 Budget Adjustments were discussed in detail and on a motion by Piliero, seconded by Muhlfeld, 3-0 the adjustments were approved unanimously.



Resolution 37-1 "Approval of General Fund Budget Amendment to Reflect the Payments Not in Budget" for the 2017-2018 Budget Amendment to record CHIPS money received which states;

*WHEREAS, the Village of Earlville Clerk-Treasurer strives to reflect as accurately as possible the revenues and expenditures of the 2017-2018 budget, and*

*WHEREAS, Village Law Article 5-520 states that "The board of trustees, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations," and "Moneys... may be provided by transfer from ... unanticipated revenues within a fund";*

*WHEREAS, the Village did Transfer did receive \$18,448.00 in CHIPS funds for Fayette Street repairs,*

*NOW, THEREFORE, be it resolved, that the 2017-2018 General Fund is amended as follows:*

- *A3501 State Aid- Chips Income line shall be increased from \$0.00 to \$18,448.00, a difference of \$18,448.00.*
- *A51104 Street Maintenance- 1 Fayette St expense line shall be increased from \$0.00 to \$18,448.00, a difference of \$18,448.00.*

Was approved unanimously on a motion by Muhlfeld, seconded by Taylor, 3-0.

#### PUBLIC COMMENT

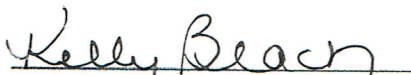
The Solloways were present to discuss a water bill attached to the property that they have purchased through a Madison County Tax Sale. They do not feel that they are responsible for the previous owner's water bill of \$108.47. After a lengthy discussion between the property owners and the Board, it was explained that the water bills are connected to the property, not the person living on the property, per the "Village's Water Rules and Regulations". Trustee Piliero offered that as far as he is concerned, the property owner is responsible for the bill. They would have to pay the bill and recoup the money from the previous owner. The clerk noted that the previous owner had called the office and stated that she was willing to pay the new owners back for the bill as she had the money.

#### EXECUTIVE

No Executive Session.

With nothing further to discuss, Trustee Muhlfeld then ended the meeting by a motion to adjourn the Board Meeting at 7:35 pm, seconded by Trustee Piliero and carried 3-0.

"I certify this document is a true and accurate description of the regular board meeting of the governing board of the Village of Earlville December 12, 2017."

  
Kelly Beach  
Clerk-Treasurer  
Village of Earlville

- Village Seal -

*Resolution 37-1  
Approval of General Fund Budget Amendment to Reflect the Payments Not in Budget*

*Motion made by Board Member John Muhlfeld*

*During the regular board meeting of the Village Trustees (the "Village") of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 12th day of December 2017,*

*Present: Margaret Corey Deputy Mayor/Trustee  
Daniel Piliero- Trustee  
Sheri Taylor- Trustee  
John Muhlfeld- Trustee  
Kelly Beach – Clerk/Treasurer*

*WHEREAS, the Village of Earlville Clerk-Treasurer strives to reflect as accurately as possible the revenues and expenditures of the 2017-2018 budget, and*

*WHEREAS, Village Law Article 5-520 states that "The board of trustees, during a fiscal year, by resolution, may make additional appropriations or increase existing appropriations," and "Moneys... may be provided by transfer from ... unanticipated revenues within a fund";*

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- A51104 Street Maintenance- 1 Fayette St Expense line shall be increased from \$0.00 to \$18,448.00, a difference of \$18,448.00.*


*Seconded by Board Member, Sheri Taylor*

*The question of adoption of the foregoing resolution was duly put to vote; and upon role call, the vote was as follows:*

<i>Margaret Corey, Deputy Mayor/Trustee</i>	<i>Voted</i>	<i>yes</i>
<i>Daniel Piliero, Trustee</i>	<i>Voted</i>	<i>yes</i>
<i>Sheri Taylor, Trustee</i>	<i>Voted</i>	<i>yes</i>
<i>John Muhlfeld, Trustee</i>	<i>Voted</i>	<i>yes</i>

*The foregoing resolution was thereupon declared duly adopted, 4-0.*

*I hereby certify that this resolution was adopted on December 12, 2017 and is recorded in the Meeting Minutes of the Village of Earlville Board of Trustees.*

  
*Kelly Beach*  
*Village Clerk-Treasurer*  
*Village of Earlville*

*-Seal-*



*Resolution 37-2  
Acceptance and Approval of Judicial Audit*

*Motion made by Board Member Daniel Piliero*

*During the regular board meeting of the Village Trustees of the Village of Earlville (herein "Village Board"), Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 12<sup>th</sup> day of December, 2017,*

*Present: Margaret Corey –Deputy Mayor  
Daniel Piliero- Trustee  
John Muhlfeld- Trustee  
Sheri Taylor- Trustee  
Kelly Beach – Clerk/Treasurer*

*WHEREAS, a majority of said Board being present and said meeting having been duly called; and*

*WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings.*

*WHEREAS, The Unified Court System's Action Plan for the Justice Courts, announced November 2006, includes initiatives to improve accountability and controls over Justice Court finances and records. Among the initiatives is increased monitoring of town and village board compliance with section 2019-a.*

*WHEREAS, Trustee John Muhlfeld has in fact conducted an audit on judicial records and has found no discrepancies.*

*NOW THEREFORE, BE IT RESOLVED Trustee John Muhlfeld's audit and findings of the judicial records and dockets are accepted and acknowledged by the Board.*

*Seconded by Board Member Sheri Taylor*

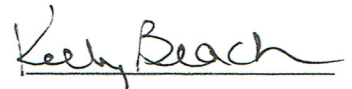
*The question of adoption of the foregoing resolution was duly put to vote; and upon role call, the vote was as follows:*

<i>Margaret Corey, Deputy Mayor</i>	<i>Voted Yes</i>
<i>Daniel Piliero, Trustee</i>	<i>Voted Yes</i>
<i>Shari Taylor, Trustee</i>	<i>Voted Yes</i>
<i>John Muhlfeld, Trustee</i>	<i>Voted Abstained</i>

*The foregoing resolution was thereupon declared duly adopted 4-0.*

*Dated: December 12, 2017*

*I hereby certify that this resolution was adopted on December 12, 2017 and is recorded in the Meeting Minutes of the Village of Earlville Board of Trustees.*



*Kelly Beach*

*Village Clerk-Treasurer*

*- Village Seal -*

VILLAGE OF EARLVILLE  
GENERAL FUND  
BUDGET ADJUSTMENTS 12/2017

A111043 Supplies	466.7	
A111041 Membership Dues		65
A111045 Mileage		175
A111046 Training		94.39
A111047 FAX LINE		132.31
A19904 Contingent Account	818.72	
A132511 Treasurer Overtime		380.98
A141011 Clerk Overtime		370.09
A514211 Snow Removal Overtime		67.65
A90108 State Retirement	529.63	
A19104 Unallocated Insurance		529.63
A71101 Parks PS - Other	12.25	
A54101 Sidewalks PS		12.25
A755042 Winterfest	225.96	
A755041 Earlville Days		225.96