

VILLAGE OF EARLVILLE

**Emergency Meeting
Village Hall – Judge’s Chambers**

**Feb. 5, 2008
7:00 pm**

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Village Mayor Toni Campbell called the meeting to order at 7:01 p.m. Board members present were Trustees Mark Doeberl, Gerald Hayes, William Excell and Kim Boomhower. Also present was Village Clerk-Treasurer Christian Vischi.

Clerk-Treasurer Vischi and Mayor Campbell relayed to the board security concerns in the village office pertaining to personal identification information, and village records and finances not adequately protected. As the village is undergoing a fiscal check with the state, this information is vital to maintaining proper fiscal projections, reviews, financial management and confidentiality of employee records.

The board unanimously decided to contact Bedford Locks of Norwich to have them bring the safe to working order, drill out and replace the locks in the clerk-treasurer’s desk, and replace the north exit door in the village office. The DPW will also padlock the cabinets in the northeast of the village office. The clerk-treasurer will also contact the Colgate surplus department and Hayes’ “scratch-n-dent warehouse” to see if additional locking file cabinets can be purchased. The computer has been password protected and a shredder has already been purchased.

With no further business to discuss, trustee Boomhower moved to adjourn the special session at 7:14 p.m., seconded by Trustee Hayes, and it carried 4-0.