

VILLAGE OF EARLVILLE

Regular Bi-Monthly Meeting
Village Hall

April 27, 2010
7:00 PM

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NOTICE: Pursuant to Article 7 of the Public Officers Law §104-1, notice of this meeting was given to the media at least seven days in advance and the same posted on the 14th day of April, 2010.

Tonight's meeting minute notes: All votes by the Village of Earlville Board of Trustees 4-0 are to be read as "aye" votes from Village of Earlville Board of Trustees members Doeberl, Hayes, Moore and Excell. The Village Office is the Village of Earlville Municipal Office located at 8 North Main Street. "The Planning Board" means The Village of Earlville Planning Board.

Village Mayor Toni Campbell called the meeting to order at 7:02 p.m. Village of Earlville Board of Trustees members present were Mark Doeberl, Gerald Hayes, Henry Moore and William Excell. Also present were Village of Earlville Clerk-Treasurer Christian Vischi; Brian Skidmore, Kathleen Jones and Brian Tulip of Barton & Loguidice of Syracuse; and eight members of the public.

On a motion by Trustee Moore, seconded by Trustee Doeberl and carried 4-0, the board accepted the minutes from the April 13, 2010 regular Village of Earlville Board of Trustees meeting with the following change:

- From "... the board voted 3-0 to have all new members of the Earlville Fire Department given temporary approved..."
- To "... the board voted 3-0 to have all new members of the Earlville Fire Department given temporary approval..."

All future Village of Earlville Board of Trustees meeting minutes will state Village of Earlville Board of Trustees instead of Board.

Skidmore said the water project plans and specs have been shipped to the printers. On a motion by Trustee Moore, seconded by Trustee Hayes and carried 5-0, the Village of Earlville Board of Trustees adopted Resolution 30-4 "Authorizing Barton & Loguidice to Advertise and Receive Sealed Bids for the Improvements to the Village's Existing Water System". The bids will be opened at 2 p.m. Monday, May 24 in the Village Office. There is no board action required at the bid opening. A legal notice soliciting separate sealed bids for the construction of the Village of Earlville Water System Improvements Contract No. 1A - General Construction and for Contract No. 1B - Electrical Construction will be placed in The Evening Sun, The Syracuse Post Standard and Utica Observer-Dispatch this Friday. Easement maps and descriptions for eight properties will be mailed to the Village Office tomorrow, said Skidmore. The only thing the project is waiting on from moving forward is comments from the Madison County Department of Health.

The next deadline for Green Innovations Grant Program applications will be sometime this fall and Skidmore said Barton & Loguidice is planning to resubmit on the Earlville's behalf.

In 2008-2009, the Village of Earlville used 6,200 gallons of heating oil. In 2009-2010, the Village of Earlville has used 7,167.2 gallons to date. The current lock-in rate is \$2.46 per gallon with Marshall Farms. Trustee Doeberl will see if the lock-in date of May 5 can be extended. If not, the Village of Earlville could also purchase fuel by the second lock-in date this coming fall.

The tentative schedule of events for Earlville Community Days includes: the Utica Zoo Mobile; students from Morrisville State College with a health fair-type of event; the Chenango Health

Network's Mobile Health Van; the Chenango Childcare Network at Baker Field for child seat safety checks; the Madison County Sheriff's Office's Operation Safe Child; community-wide Garage Sales; a Car Show; softball tournament; the annual fireworks display; a band on Saturday evening; and other events around the community.

Letters will be sent to area groups and organizations inviting them to the next Planning Board meeting at 7 p.m. May 19 in the Village Office to help forge a master schedule and pinpoint locations and times for each event.

Concerns and ideas for the Earlville Days softball tournament will be discussed as the event gets closer.

On a motion by Trustee Excell, seconded by Trustee Hayes and carried 4-0, the Village of Earlville Board of Trustees adopted Resolution 30-5 "Authorizing the Clerk-Treasurer to File Applications With the State And Counties for the Closing of part of West Main Street." The permit will request the closing of West Main Street from the intersection with Route 12B going west to the east side of Fayette Street between 4 and 11 p.m. for a block party on July 9 running from 5 to 10 p.m. Adjacent property owners have been contacted about the event.

The Music in the Park Concert Series will be held on Tuesdays at 7 p.m. in the Village Park, running from July 6 to August 31. On a motion by Trustee Excell, seconded by Trustee Doeberl and carried 4-0, Debi Pierce will be contacted to again organize the season as will patrons NBT Bank, N.A. of Earlville and two other local organizations about corporate sponsorship of the series.

On a motion by Trustee Doeberl, seconded by Trustee Excell and carried 4-0, the board adopted Resolution 30-6 "Adoption of the Employee Handbook." Copies will be made for the employees and they sign an affidavit that they have received the handbook. Questions on the policies included within can be directed to the Village of Earlville Board of Trustees members.

The Earlville Fire Department will perform hose-testing at 6 p.m. May 5 and 12 behind the Earlville Paper Box Factory on Preston Street.

An outdoor Community Bulletin Board will be tabled until next month's meeting to see if the one in the Earlville Post Office is permanently back.

Mayor Campbell reminded the board of the 6 p.m. April 30 Girl Scouts' Arbor Day ceremony. Campbell also reminded residents that larger brush (branches up to four-inches in diameter and under five-feet in length) can be left in a pile curbside. Items that will not be picked up include: stones, grass clippings, construction materials, branches larger than four-inches in diameter, saw dust, dirt and animal waste.

Mayor Campbell will relay to DPW about community decorations to be hung and placed prior to Memorial Day.

On a motion by Trustee Doeberl, seconded by Trustee Moore and carried 4-0, the July and August monthly meetings of the Village of Earlville Board of Trustees will be held on the second and fourth Mondays at 7 p.m. in the Village Office.

On a motion by Trustee Moore, seconded by Trustee Excell and carried 4-0, the board entered executive session at 7:54 p.m. to discuss a matter relating to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. No action was taken in executive session. On a motion by Trustee Moore, seconded by Trustee Excell and carried 4-0, the board reentered public session at 8:56 p.m.

Grant funding for summer Department of Public Works employment will be looked into.

A letter will be sent to Diane Shewell thanking her for her past service to the Village of Earlville.

On a motion by Trustee Doeberl, seconded by Trustee Hayes and carried 4-0, the board adopted Resolution 30-7 "Agreement to Enter into Contract with Susan M. Anacker, Professional Land Surveyor." The contract is to authorize Susan M. Anacker, PLS to survey two tax parcels in


the Town of Hamilton and varying sites adjoining streets in the Village. The contract is for \$3,470.00.

A motion to adjourn was made by Trustee Moore. Prior to a second being asked for, Trustee Moore rescinded it to allow resident Michael Kicinski to ask about the status of the village justice. Mayor Campbell said the Village of Earlville Board of Trustees is continuing to pursue its options. Peptis will remain until a suitable long-term replacement is found.

With no further business, a motion to adjourn was made by Trustee Moore at 9:15 p.m., seconded by Trustee Excell and carried 4-0.

The next meeting of the Village of Earlville Board of Trustees will be held at 7 p.m. May 11 in the Village Office.

"I certify this document is a true and accurate description of the regular board meeting of the governing board of the Village of Earlville on April 27, 2010."


Christian L. Vischi
Clerk-Treasurer
Village of Earlville

– Village Seal –

Resolution 30-4
Authorizing Barton & Loguidice to Advertise and Receive Sealed Bids for the
Improvements to the Village's Existing Water System

Motion made by Board Member Henry Moore

During the regular board session of the Village Trustees of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 27th day of April 2010,

Present: Toni Campbell – Mayor
Mark Doeberl – Trustee
William Excell – Trustee
Gerald Hayes – Trustee
Henry Moore – Trustee
Christian Vischi – Clerk/Treasurer

WHEREAS a majority of said Board being present and said meeting having been duly called;

AND WHEREAS the Village of Earlville (the "Village") is seeking to under improvements to its existing water system, including the replacement of approximately 3.7 miles of water main and appurtenances, installation of a new water storage tank, demolition of the existing water storage tank, improvements to the tank site access road, and miscellaneous improvements to the existing well site and Water Treatment Building; and

WHEREAS, under Section 103 of the General Municipal Law all public works contracts over \$20,000 have to be by public advertising and sealed bids; and

WHEREAS, the Village of Earlville Board of Trustees is seeking authorization to advertise and receive sealed bids for general contracting and electrical work;

NOW THEREFORE, on motion duly made and carried:

BE IT RESOLVED, that Barton & Loguidice, P.C. of Syracuse, NY, be and is hereby authorized and directed, as specified in Section 103 of the Municipal Law, to advertise and receive sealed bids with bid opening scheduled for 2 p.m. Monday, May 24, 2010 in the Village of Earlville Municipal Office, 8 North Main Street, Earlville, NY 13332, for general contracting and electrical work.

Seconded by Board Member Gerald Hayes

Ayes: 5

Nays: 0

Carried: 5 - 0

The resolution was thereupon declared duly adopted 4-0 this the 27th day of April, 2010

“I certify this document is a true and accurate description of the resolution adopted during the regular board meeting of the governing board of the Village of Earlville on April 27, 2010.”

*Christian L. Vischi
Village Clerk-Treasurer
Village of Earlville*

- Seal -

*Resolution 30-5
Authorizing the Clerk-Treasurer to File Applications With the
State and Counties for the Closing of Part of West Main Street*

Motion made by Trustee William Excell

During the regular board session of the Village Trustees of the Village of Earlville (the "Village"), Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 27th day of April 2010,

*Present: Toni Campbell – Mayor
 Mark Doeberl – Trustee
 William Excell – Trustee
 Gerald Hayes – Trustee
 Henry Moore – Trustee
 Christian Vischi – Clerk/Treasurer*

WHEREAS a majority of said Board being present and said meeting having been duly called;

AND WHEREAS the Village seeks to permit a Block Party to be held to coincide with Earlville Days, to be held July 9-11, 2010 in the Village of Earlville, from 5 to 10 p.m.;

AND WHEREAS appropriate blocking of traffic to West Main Street from State Route 12B and from West Main Street's western end will be handled by the Village's Department of Public Works ("DPW") and appropriate detour signage will be placed in the Village of Earlville by the DPW;

AND WHEREAS the Village maintains a specialized law enforcement services contract with the Madison County Sheriff's Department for police coverage;

NOW THEREFORE, on motion duly made and carried:

BE IT RESOLVED, that the Village authorizes the hosting of a Block Party on West Main Street, and authorizes the closure of West Main Street to vehicular traffic from 4 to 10 p.m. July 9, 2010 from the intersection with State Route 12B to the eastern edge of the convergence with Fayette Street.

BE IT FURTHER RESOLVED, that the Village authorizes the Village's Clerk-Treasurer to apply to the counties of Madison and Chenango to request said closure.

Seconded by Board Member Gerald Hayes

The question of adoption of the foregoing resolution was duly put to vote; and upon role call, the vote was as follows:

<i>Mark Doeberl</i>	<i>VOTING</i>	<i>Yes</i>
<i>William Excell</i>	<i>VOTING</i>	<i>Yes</i>
<i>Gerald Hayes</i>	<i>VOTING</i>	<i>Yes</i>
<i>Henry Moore</i>	<i>VOTING</i>	<i>Yes</i>

The resolution was thereupon declared duly adopted 4-0.

Resolution 30-7

Agreement to Enter Into Contract with Susan M. Anacker, Professional Land Surveyor

Motion made by Board Member Henry Moore

During the emergency board meeting of the Village Trustees (the "Village") of the Village of Earlville, Counties of Madison and Chenango, State of New York held at the office of said Village Trustees in the Village of Earlville, Counties and State aforesaid, on the 27th day of April 2010,

**Present: Toni Campbell – Mayor
Mark Doeberl – Trustee
Gerald Hayes – Trustee
Henry Moore – Trustee
Christian Vischi – Clerk/Treasurer**

Absent: William Excell – Trustee

WHEREAS, a majority of said Board being present and said meeting having been duly called; and

WHEREAS the Village has agreed to undertake reconstruction and construction of improvements to the water system in and for the Village of Earlville, Madison and Chenango Counties, New York, including the replacement of water mains, construction of a new water storage tank, as well as the acquisition of equipment and improvements at the water treatment facility, including incidental costs; and

WHEREAS it is hereby determined that the Village requires professional surveying of two tax parcels in the Town of Hamilton and at varying sites adjoining streets in the Village of Earlville for the approval of said reconstruction and construction of improvements project;

NOW THEREFORE, on motion duly made and carried:

BE IT RESOLVED, that the Board of Trustees approves the \$3,470.00 contract presented by Susan M. Anacker, Professional Land Surveyor, 11082 Davis Road East, Deerfield, New York, dated April 27, 2010, that outlines Susan M. Anacker's services to the Village for a surveying component of the reconstruction and construction improvements to the Village of Earlville water system.

Seconded by Board Member Mark Doeberl

The question of adoption of the foregoing resolution was duly put to vote; and upon role call, the vote was as follows:

Mark Doeberl, Trustee Voted Yes

William Excell, Trustee Voted Yes

Gerald Hayes, Trustee Voted Yes

Henry Moore, Trustee Voted Yes

The foregoing resolution was thereupon declared duly adopted, 4-0.

I hereby certify that this resolution was adopted on April 27, 2010 and is recorded in the Meeting Minutes of the Village of Earlville Board of Trustees.

*Christian L. Vischi
Village Clerk-Treasurer
Village of Earlville*

– Seal –